CHEF DE MISSION FINAL REPORT
2014 ARCTIC WINTER GAMES
Team Northwest Territories, Chef de Mission - Doug Rentmeister

Section I
Evaluation of Performance of the Host Society

Registration and Accreditation

- Very few issues with the gems system leading up to the games, though the passport delays left some registrants having to gain access after the system closed.

- Need to commend the committee and volunteers in this area as they were very responsive to our needs and concerns.

- This is specific to Team NWT but we are anticipating our new database significantly assisting in the future by at least getting baseline data and allowing us to transfer this to gems thereby making the registration process a bit easier for participants. Currently however our system did allow us to really track passports down much better than in previous years.

- We still maintain that we be able to access the registration system as soon as possible, i.e. September prior to the games, because of our selection process being initiated at that time and preventing us from having to register the same participant 2-3 times. We have requested this for the last two games but in each instance the system wasn’t ready, we don’t understand why as the forms/information do not vary significantly games to games.

- As before we continue to feel that there should be a requirement for any Chef and Asst to meet with the person in charge (in person, prior to the games) of this area to go through and update their team list and accreditation needs…it would save contingents a HUGE headache and allow them an opportunity to deal with those participants that did not register on time or had missing information effectively and quickly.
Welcome/Arrival Services

- Welcoming group was exceptional and very accommodating, enthusiastic; whomever was responsible took their job seriously and was very well prepared. We found this to be one of the best welcoming groups ever, lots of great and enthusiastic volunteers.

- As always, we continue to receive very positive feedback from our coaches in having their completed accreditation and their respective athletes ready for them at the airport. This should be fostered and encouraged as it really helps in the transition of getting athletes off their plane and into their dorms fully accredited without burdening the coaches. We also took everyone’s passports with the coach’s assistance upon arrival and held them in a secure area provided by the host, did not lose one passport. Whew!!

Opening Ceremonies

- Access to water was an issue but not as significant in previous games. Athletes wearing winter wear walking indoors create significant heat. A lot were starting to take off their walkout uniform which doesn’t look good for the opening with athletes walking the stage with unzipped jackets.

- Performance was excellent though difficult to see for a lot of our younger (shorter) athletes because they were standing amongst a field of giants. Seating the athletes is always preferred but we understand the additional pressure this may cause on the host.

- Enjoyed the performance but was disappointed in not being able to clearly view the performers on the adjacent screens from all of the extra graphics used.

Team Accommodations

- We received a lot of negative feedback on the cots used, so much so that a lot of coaches bought mattresses from the local stores. Our participants were disappointed that inflatable mattresses weren’t used and as most thought they were an excellent substitute from the bunk beds at previous AWGs.

- It would seem that this could be a viable alternative for future games especially if the technology for this item improves to a point where these could be
redistributed for future games events. We are sure that the pressure alleviated on Host Societies and volunteers pursuing this option would offset any additional costs purchasing these items.

- We received a lot of positive feedback in having some of the same sports stay together in the dorms at these games. This would also have the athletes on the same schedule as each other which caused some problems for us at the beginning of the games. Though it would create extra burden on mission staffs, a lot of people felt that it would have proven beneficial to get to know other contingent’s respective athletes/coaches off the playing field. Another benefit would centre on the concept of being understanding and respectful of each other’s preparation for competition etc.

- The shower facilities always seem to be an issue at these games especially from our female athletes who are quite apprehensive in going into gang showers. We made a very strong effort to educate the coaches prior to the games on where the best place would be to shower for their respective athletes and this seemed to have been communicated. Using each of the venues shower facilities instead of the dorms alleviated a lot of pressure but didn’t address the concerns from our female participants.

**Food Service/Village Dining**

- The food was a bit of an issue with some of our participants as it wasn’t of the quality that they were accustomed to as part of these games. We did have a team encounter a bout with some food poisoning to the latter part of week with chicken faquitas but thankfully it was mild.

- The four food groups were covered and feeding stations throughout the cafeteria was an excellent strategy but not well advertised. Lots of volunteers to hand out food which certainly limited food wastage but limited what the athletes wanted more of.

- The strategy of athlete picking what they wanted in their bag lunches was a sound one and good one to build from by both addressing wastage/costs and allowing the athletes to do their own selection.

- Really appreciated the extra effort done by catering on our departure in setting aside some food for our athletes on the return home.

**Awards Ceremonies**
We thought the ceremonies were well done and the concept of doing them at the venue versus at a central location should be continued. The only drawback to this would be that other athletes would not be able to see and acknowledge the accomplishments of their fellow athletes. We were always wondering why an awards area would not be better placed near where all the athletes congregated i.e. cafeterias, main accommodations so they could attend and support their team’s medal winners.

**Information Technology/Communications/Computer and Network Services**

- IT staff were very helpful and addressed needs and concerns readily. We thought the session in educating Chefs and Assistants on the use of the smart phones was needed and well received. This should be encouraged for future games as well.

- We received a lot of positive comments from our mission staff in having the phone directory right on the phones. Strongly encourage this to continue for future games as it saves us a huge headache!

- It would be nice to compile all coaches/mission staff cell phone numbers before the games and better utilize group texts as a means of communication. If this can be incorporated through each Host Society this would provide an added benefit.

- We thought the smart phones worked excellently and were very well used and received. We thought the chairs for this area went the extra mile in ensuring everyone was up to speed and educated on the basics of using the smart phones allocated. Great job!

**Mission Offices, Services and Accommodations**

- The mission offices supplies were appropriate and fulfilled our needs. The mission office chair was very helpful and accommodating which really addressed any issues that had a potential in arising. The location was ideal as we had many of the coaches come by from the cafeteria to get an update or questions answered. We did have everyone attend our coaches meeting at the beginning of the week in our mission office to demonstrate where we were and how accessible we could be.

- There wasn’t as much interaction with the other contingents as you would normally see when mission offices share a gym or large room which is disappointing and could be looked at for future games.
• There also wasn’t any access to a colour photocopier, only a printer that printed on 8.5 x 11 paper, making the daily production of our newsletter a bit difficult.

Cultural Program and Facilities

• We got a lot of positive feedback from our cultural performers who had a great time. The host did a great job moving the cultural performers throughout the City and from what we saw they each were well attended.

• Our cultural delegation was well chaperoned and disciplined, no incidents to report.

Forms and Publications

• We saw the first couple of Ulu news then they seemed to fall off the radar or they did not hit our desk as frequently as earlier in the week. The Ulu news was done very well but it would be nice to get copies of each for each contingent after the games.

• All the other Host Society publications & forms seemed very well done and did not present any issues. Though it would be advantageous to get these publications well advance of the games to give participants and spectators information on what they need to make their games experience that much more enjoyable

Media

• Also the local media seemed coached to go after good news and feel good angles versus controversial ones as they seem to do in other jurisdictions. We continue to strongly recommend that the AWGIC negotiate a long term agreement with a TV provider versus the Host very similar to the Canada Games Council. There should still be the flexibility in the agreement for the Host to sign on a local provider when it is hosted outside of Canada.

• Past hosts did a great job with using YouTube, we recommend incorporating that in the future and that it become a staple i.e. an AWG Channel that would get passed to the next host. The America’s Cup hold live streaming on their YouTube channel is that something we can look at for the games?
Medical Services/Polyclinic

- We received a lot of positive feedback about the medical services and the respective polyclinic from amongst our contingent; it seemed that the volunteers were very genuine and interested in the wellbeing of our athletes.

- There seemed to be an overreaction by the polyclinic, to have each of our athletes go to an outside clinic which became quite burdensome on coaches and respective mission. Simple contusions needed Xrays, and any medical supplies came at a huge cost.

- There still needs to be a quarantine policy developed for these games as the method used for the flu outbreak wasn’t very well thought out and seemed more reactive than proactive.

Results

- Snowboard results: snowboard competitions ended at 1 but results/medals weren’t until 3:30pm. Less of a gap between the two would be nice.

Security

- We found the security folks to be some of the best we have seen at a games and that includes our national multi sport games. They were very responsive and on top of things right from the start to the finish of the games. I believe the sessions with the participants at each of the respective dorms set the tone on what was and wasn’t going to be tolerated. This should be encouraged at future games.

Social Program

- The social program for these games was some of the best I have seen in recent memory there were activities planned each day. Though participation wasn’t high at the beginning of the week it started to pick up towards the end. Perhaps therein lies the problem, in that we need to communicate this program a little more prior to and at the games?

- The two dances were well received by our participants, kudos to the organizing committee for reinstating these as part of the games social program.

Transportation at the Games

- No significant issues with the transportation aside the fact that the transportation requirements, meeting at the High School to board any buses wasn’t clearly
articulated early on.

- We also heard comments that the loop to each and every school from the University was over an hour long bus ride. Possibly instead of one big loop, two bus loops to lessen the time on the bus

- The added benefit of accessing City Transit at no charge for all participants and spectators was well received.

**Website**

- We thought the website was well done and utilized. The Sharepoint was useful though it would be nice to have an automatic notification when something new is added, shouldn’t be too difficult to set up. We suggest in the future that links are maintained to each respective delegation’s website so there would be a cross-flow of information.

**Closing Ceremonies**

- We received a lot of positive feedback for these ceremonies. They were relatively short and had excellent performances. Using each of the cultural representatives from the contingents didn’t go unrecognized and was greatly appreciated. Understanding that a lot of their fellow participants wouldn’t have been able to see their performances. It allowed them the opportunity to showcase their skills.

- Security was bit too stringent in not allowing mission people to get out of the closing ceremonies venue to ensure departures were in order. Also funneling all the participants through a very small porthole put extra stress on security and participants that were pressing them.

- Perhaps each participant is allocated coloured wristbands to tell you what flight you were on? This would have been a great idea in this instance and really easy for Mission Staff/volunteers/coaches to identify which individuals need to depart.

**Send Off and Departure**

- The host did provide contingencies with respect to accommodations and cafeteria access in allowing participants and delegations the extra night to depart which was greatly appreciated.
**Miscellaneous**

- We thought that the Host Society staff and Committee chairs were very responsive at the games though leading up to them inquiries were not as readily handled but that is understandable considering the pressures they were under. They had great staff and volunteers, very accessible and enthusiastic and should be commended for a well administered games.

- There wasn’t much of the games clothing and promotional items being sold at the various competition venues at least we didn’t see it so obviously it needs to be a bit more visible and stronger promoted.

- Greatest number of volunteers that we have seen for these games, well prepared and enthusiastic! Great job Fairbanks!!

- Access to the medal rounds for athletes was a huge issue and didn’t need to be. Strongly recommend that we open this up again as a lot of the venues had the seating to accommodate these athletes. This takes the stress off the coaches and contingents in making sure their non competing athletes are where they are supposed to be. This also adds to the colour and emotion to those medal competitions, something really lacking from just the general spectators, especially if they weren’t from the home contingent.
Section II
Comments and Recommendations Pertaining To Your Unit

General Unit Management

- Sport North was charged with the general management for Team NWT through an agreement with the Sport and Recreation Council of the NWT.

- Sport North staff were the Chef and Asst Chef de Mission which allowed for ease of decision making and accountability.

- Mission staff were chosen through a public callout conducted in November of 2013, we had over 50 applications. A number of predetermined criteria were used to make up the final selections.

- Each mission staff was assigned a sport after they indicated their preferences. They then took on the role of working with their assigned sports to build a relationship and connection before and during the games.

- We had two parents as Team NWT’s official photographer and this helped immensely.

- We also had mission staff that were in charge of the newsletter and media relations which proved beneficial.

- At the games we met with the entire mission staff each morning after the Chef’s meetings and then were able to relay information coming from those meetings while it was fresh in our minds.

- We had no discipline issue at these games aside from mediating some coach/athlete issues.

- Our team handbook and conduct and discipline code are attached.

Intra-team Communications

- We had our customary morning meetings along with a number of dinner gatherings that gave us the ability to communicate effectively and update each other on daily happenings. Another critical communication piece were our cell phones, we made it a habit to phone each one of our mission staff on a daily basis just to let them know we were out there and to have them feel comfortable in using this medium to contact Chef and Asst. Chef whenever they desired. We also utilized the web to communicate with the media and to get information back.
to our offices.

- Information sharing – It was great having the coaches meeting at the beginning of the week. It would be good to do a mass communiqué to all coaches each morning with information that might be useful to them – perhaps in text or email format. A lot of the coaches were not able to get to the Mission Office to pick up newsletters, etc, so perhaps a “daily bulletin” would be useful. The Mission Staff will of course communicate with their sports, but this would be an additional tool that could be helpful.

**Cultural Delegation Selection**

- Sport North, in conjunction with the NWT Arts Council, did a public call out and accepted applications for Cultural Delegates for Team NWT. A total of eight cultural delegates including one manager and one chaperone were identified that demonstrated a strong interest in participating at the Arctic Winter Games in Fairbanks.

- Unfortunately our first selection had difficulty acquiring their passports so we had to go with our second choice who did an excellent job representing the NWT.

- The Manager of Community Programs GNWT - ECE Culture & Heritage Division reviewed the applications and submitted them to the NWT Arts Council for their selection.

Our recommendations related to culture are as follows:

- The selection process should occur the year before so they have the time to prepare and get ready for this major event;
- Utilizing the NWT Arts Council should be fostered and encouraged but right through and at the Arctic Winter Games;
- The NWT Arts Council should identify someone to assist in coordination and overseeing the cultural group right at the games;
- A criminal records check should be conducted with this group as well.

**Finance**

- We were very fortunate through a number of strategies and cost saving measures to significantly come under budget. This can also be attributed to the overall decrease in community charters as a result of the difficulty in some community participants acquiring their passports.
• We generated close to $3-400,000 dollars through direct contributions to participants and Value in Kind which we believe was a significant accomplishment considering how most of our focus is on identifying and preparing Team NWT. The funding received was a combination of funding from the Sport and Recreation Council of the NWT, Federal Government Grant, Games participant fees and sponsors.

• The participants were required to pay a games participation fee of $350.00 each with the exception of Mission staff who we feel contribute significantly through taking vacation leave and the amount of work they do and the demands we place on them over the week.

Forms, Publications, Team Booklets/Manuals/Handbooks

Attached

Insurance

• Our insurance was obtained through our regular insurance provider.

• We found that to obtain insurance there was substantial increase to the costs as a result. We still maintain that it would be beneficial to have the AWGIC contract an insurance consultant to come up with what is needed in way of insurance from a contingent, AWGIC and Host perspective so that we don’t find ourselves over covering ourselves which has been a tendency for some of the games we have been at.

• We need to determine what is already being covered, i.e. airline insurance, facility insurance, healthcare coverage, respective Territorial Sport Organization or NSO coverage etc. The AWGIC could determine what is essential and what is optional to allow contingents and Hosts to budget and prepare properly.

Media

• We continue to make strides in working with the media from Team NWT’s perspective as we made ourselves very accessible to the media at every turn, we honoured a multitude of interview requests along with keeping our media contacts informed and updated on anything related to Team NWT.

• We had media travel across with us on our charters along with invites to access our mission centre at their discretion.

• We met with each of our media contacts going to the games prior to the event to give them a general idea of the makeup and potential of certain individuals and
teams on Team NWT.

- We heard that a number of our media were disappointed in the limited access they had at the games.

**Sports**

**Arctic Sports**
- good venue and the announcer explaining each sport as it was competed in was extremely beneficial and appreciated by the spectators.
- competition clothing was very much appreciated by the participants, wanted to extend their appreciation to our minister, Robert C McLeod for raising the funds to make this happen

**Badminton**
- no issues or comments regarding badminton aside from long days because of the competition schedule

**Basketball**
- Saw inconsistencies with who can sit on the bench with the coach or coach the kids.
- Strongly recommending having an assistant coach for future games

**Biathlon Ski & Snowshoe**
- Some of the points Team NWT discussed were:
  - Inclusion of a cold weather policy within the Snowshoe and Ski packages that outline the cut-off temperatures where a race would be delayed or cancelled (NWT Biathlon uses -20 temp and -23 with wind chill as our limits)
  - Consideration be given to increasing the age limit of the Junior Division by one year….there have been instances where biathlon is losing athletes from our program as athletes are too old for biathlon yet are still age eligible for our sports. There was lots of discussion as to what this would mean for the overall competition divisions…..the consensus was that this would be have to be studied closely and recommendations come forward at a future date.
  - Inclusion of a fifth position within the coaching ranks (Equipment Manager?)
- This would help to reduce the load on the coaches who are currently putting in
12-14 hours on competition days (waxing skis, then snowshoe biathlon race, then ski biathlon race, then coach’s meetings) in addition to the chaperoning and supervisory responsibilities that coaches already have. It was noted that some contingents seem to be using their translators and mission staff in this capacity while at the Games.

- Other considerations put forward by coaches from various contingents and the host committee:

  Host Committee – Wind Flags on the Range should be at the shooter’s height (not at a lower level as a result of the domed shaped range as existed in Fairbanks)

  Host Committee – Install a camera in the penalty loop – this can be used to verify number of penalty laps an athlete completed in there is a protest.

  Host Committee – Add clarification in the technical package for the gun handling procedures as you come into and exit the range (ie. complete stop before putting gun on/off rack) by clearly listing and identifying the expected gun handling procedures.

  Host Committee – Should Juniors be doing their own rifle sight adjustments, as opposed to the coaches? Some discussion followed, but the consensus was ‘no’ to this question. Would require an additional coach on course that would relay the information to the athlete and that this is something that normally starts in the Youth Men and Women category (the next category up after the AWG categories)

  Alaska – Why are we requiring the use of traditional mukluks and snowshoes? Why are we not keeping up with advances in equipment design (like we do with skis)?

  Alaska – Should we consider adopting a waxing protocol? If we do, would it be the responsibility of the host committee to supply the waxes?

Cross Country Skiing
-great venue and strong eye appeal

Curling
-issue with coach seating should be addressed.
-some sports received coaching ulus, but curling didn’t? Why?

Dene Games
Great venue
Games went well, a few delays that can be fixed if they can make sure all necessary equipment is on site etc. Having certified medical people on site would be beneficial for all athletes, coaches, volunteers, hosts as well as mission staff.
**Dog Mushing**
Consensus to change Team event to:
Juniors   6 dogs, 10 km  
Juvenille 4 dogs, 7.5 km

It was recommended that for the team event a Junior can drop down into the Juvenile category if the contingent does not have 2 teams to fill that category.

Congratulations to the volunteers for all their work.

**Hockey**

Officiating issue arose in one of the midget games where a NWT official was officiating a NWT game, it should be recommended that this be not allowed as there is a perception of bias. The method for choosing officials for the final game should be agreed to by all teams involved prior to the start of the tournament.

**Must take the team on a tournament prior to the games.**

These athletes need to understand what it means to play at a higher level, and the commitment it will take. The AWG they are so well taken care of they don’t quite get the whole picture.

It was great to have the vehicles.

In terms of the hockey as coaches I think we will get the most of the kids when we get there. But having a great manager, and lead up tournaments are vital to making the experience even better.

Communication with the athletes needs to be improved, they are not old enough to email and young enough to have there parents communicate. We had team packages, assignments, other things we wanted all the kids to have or complete and they could not get everything. I don’t have the answer, perhaps a Facebook page or a facilitated email access for each kid.

Again I think to give them the best experience and for them to get the most out a lot of the work has to be done ahead of time.

Would like to see additional bench staff..... Injuries, supervision, 2 deep rule, the ratio of coaches – athletes is high.

Venues were excellent.
Venue volunteers were friendly and helpful.

A dedicated coaches room at the arena would be very helpful.

**Indoor Soccer**
Venue was good Change rooms would have been nice as well as a warm up area.

**Transportation** was GREAT

**Accommodation** were good. COTS are horrible for athletes, Hope to never see them again.

-floor was very sticky made for a lot of ankle sprains, needed to tape ankles prior to each game.

**Snowboarding**
Snowboard venue at University: it would have been nice if there was a bigger and warmer tent for athletes and coaches at the venue.

**Snowshoeing**
- Snowshoe staggered start: coaches and athletes would have appreciated a staggered start for the competitions. It speeds up the day and keeps athletes warm and alert.

**Speed Skating**
-lots of spectators throughout the day, very well supported.
-stronger competition starting to show from other contingents, good sign for the sport.

**Table Tennis**
-need to develop a representative Territorial body in order to bring up our competitive level and interest in the sport;
-ability to have small community athletes represented.

**Volleyball**

For the most part the games were well organized and run this year. One of the things that the majority of coaches were frustrated with was that both the guys and girls teams played at the same time at different venues. This was poorly planned, as neither team ever got to watch or cheer for their respective contingent.
Also, in regards to the scheduling. The teams that were scheduled to play the early games were always playing at gyms that were not the school they were staying at. An easy enough fix would have been to have the guys at one gym and the girls at the other….

Both venues were well run by the volunteers, no problems at that end of things.

Wrestling
Our wrestling venue was really far away, so it was sad that we didn't have a bigger audience. But we did like the volunteers and the North pole School.

Recommending that they should split up the Boys and Girls division of the team events. Right now it's combined as one, and since three teams didn't have full teams, it wasn't really competitive. We could have separate team events and a combined team event?

Showering was rather annoying to travel so far for a shower.

Bus service was excellent and drivers super friendly.

Opening and closing ceremonies were a little crazy. Felt like it was very unsafe, especially the opening. The rush to the buses, etc. Someone could have gotten trampled.

Overall great event. Lots of fun by all.

Transportation

- We incorporated a strategy to work with our sponsor airline right from the time that our contract to run the games was awarded. This alleviated a lot of unknowns as they were able to forecast charter costs for the games so that we could set aside necessary funds without going over.

- Unfortunately we were not able to have a charter leave out of the Inuvik region because customs couldn't be set up there.
Team Selection Process

We tend to think that they were more efficient than most other AWG campaigns as the selections and registrations were conducted in a very short period WITHOUT ANY APPEALS. The team selection process we implemented allowed for ample opportunity for representation from the smaller communities along with cutting costs and making our selection process a bit more efficient:

- We did everything we could in allowing community athletes every opportunity to get their passports, even to the point in allowing participants to fly to Edmonton at the last minute;
- Increasing Territorial Trial #s to allow for more regional/community athletes to participate at that level;
- Contracting three Regional Coordinators who were accountable to the organization administering the games;
- Giving the TSOs more ownership in delivering their product to community athletes through the community development initiative which in turn provided them better insight at what was coming to each of their respective Territorial Selection Camps;
- There would be considerable community sport development if we were able to secure funding to assist TSOs one year in advance of the games. This would allow them ample opportunity to incorporate similar processes and features they would in developing their community athletes for other games.

Your Team’s Website

- We utilized our website extensively, through the downloading and access of registration forms, notification of deadlines, community, regional and territorial contacts, newsletters, AWG publications etc. This medium is one of our primary methods in keeping participants informed and updated. We have incorporated some other social media pieces, Facebook, twitter to keep the participants informed and engaged.
Section III
General Comments and Recommendations Related to the Arctic Winter Games
International Committee

Executive Summary and Recommendations

- From our perspective these were an excellent set of games.

- The Host Society was very responsive to our concerns.

- We like the strategy of keeping both Opening and Closing ceremonies to a
certain time limit. The concept of having the athletes marshaled over a stage has
merit and should be recommended to future Hosts.

- Having the sports housed together seems to be gaining momentum and should
be pursued for the next games for the reasons already mentioned in this report.

- Remember; being more accommodating at the beginning of the week is going to
alleviate a lot of unnecessary pressure.

- The new strategy incorporated in addressing the box lunch issue has merit if
planned properly and communicated properly.

- Otherwise a great set of games that everyone should be proud of. Great job
everyone!

Arctic Winter Games International Committee

- The recognition of mission staff is always appreciated and having it early in the
week is a sound strategy.

- We support the concept of raising the number of mission staff at these games
due to the fact that specific assignments, for the benefit of each of the teams, are
given to a number of mission staff i.e. newsletter, photographer etc. and the
burden of caring for over 350 participants.

- We like the concept of the fair play pins but there must be a better way to
distribute them while educating the participants to the aspects of fair play?
Couldn’t the contingents receive a number of these pins, along with a short
presentation on the premise of fair play and the benefits it brings, prior to the
games at any of the selection camps and competitions? This would give people a
better idea of what these are all about and have them better prepared to hand
these out to deserving candidates at the games.

- Circulate the minutes of the Technical meetings to the contingents.
• Continue with the post Games teleconference call to discuss highlights and areas for consideration while it is still fresh in everyone’s mind.

Miscellaneous
• We still need to be cognizant of the fact that a lot of sports look to the AWGs as the event to draw in officials for their respective sports. We recognize the cost factor that this places on the host but the benefit greatly outweighs the cost.

**ARCTIC WINTER GAMES UNIT INVOLVEMENT SUMMARY**

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**2014 Arctic Winter Games Team NWT Breakdown**

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2014 Arctic Winter Games

Handbook
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1. INTRODUCTION

For the Northwest Territories (NWT), athletes/teams are selected for the Arctic Winter Games through the Territorial Trials. Territorial Trials are held to select the individual or team who will represent the Northwest Territories at the Arctic Winter Games. This Handbook will outline the general rules, details of the process, and responsibilities of each organization involved.

2. GENERAL RULES

a. Eligibility
These general rules apply to components of the Arctic Winter Games process where applicable; (Territorial Trials and the AWG).

IT IS MANDATORY THAT ALL PARTICIPANTS SHOW PROOF OF A VALID PASSPORT PRIOR TO PARTICIPATING IN THE TERRITORIAL TRIALS.

Except individuals or teams that have been approved for direct-entry to the Arctic Winter Games by the Chef de Mission, all participants must participate in the Territorial Trials. Where no minimum age limit exists for a particular division within a sport, an athlete must be within 3 years of the maximum age allowed. A TSO may submit a request to the Chef de Mission for specific age considerations.

Each athlete/coach must meet individual TSO sport requirements.

An athlete shall not have competed in, or been selected for, an international competition as a representative of his/her NSO and Canada leave in in that sport within one year of the opening day of the Games. If he/she participates in a national camp he/she is still eligible to compete in the Games.

b. Residency

Each athlete/coach must be a resident of the Northwest Territories 6 months prior to the Games and continue to reside in the NWT until the completion of those Games.

Each athlete/coach must register under a single Region (see Appendix #1), which may be either the Region in which they reside or the Region in which they attend school.

Athletes attending school or university outside of the NWT will be eligible to participate in the AWG process if their permanent residence is within the NWT.

Exchange students or those individuals on a temporary work visa or who are otherwise temporarily living in their respective Region are not considered residents and therefore ineligible to participate in the Arctic Winter Games process.

Extenuating circumstances beyond everyone’s control will be considered and dealt with on a case by case scenario.

Proof of residency will be required by athletes/coaches and include:

1. Copy of Health Care Card;
2. Letter from school, employer, social services, church or other equivalent acceptable documentation.
c. **Registration**
   - To participate in the AWG process, each athlete, coach, must be a registered member of the Territorial Sport Organization (TSO) and pay the appropriate TSO Membership fee, where a TSO exists.
   - All athletes, coaches, must also pay the appropriate Territorial, and AWG fee.

d. **Uniforms**
   - The Territorial Sport Organizations are responsible for providing field of play uniforms at the Arctic Winter Games. Team NWT’s official colours are navy, light blue and white.

e. **Alternates**
   - All TSO’s must identify a maximum of five alternates per team/sport from the Territorial Trials. Alternates do not pay the registration fee until they have replaced an athlete.

f. **Refunds**
   Refunds of Territorial and AWG fees will be provided to registered participants for the following situations:
   - Family or Medical Emergency (must provide proof).
   - Cancellation due to inclement weather.
   - Other requests for refunds will be dealt with by Sport North on a case by case basis.

   **Refunds will not be provided if a participant is removed from the team due to a Discipline Issue – See Event Discipline Procedures and Sport North Appeal Policy (Appendix E).**

g. **Chaperones**
   Individuals or teams with members under the age of 18 years must be accompanied by a coach or chaperone to and from their community to the Territorial Trials. The coach or chaperone must occupy the same accommodations as the athletes and are responsible for their athletes during the entire Territorial Trials process. Where reasonable Sport North will endorse a ratio of 1 chaperone to 8 athletes.

3. **TERRITORIAL TRIALS**

a. **Eligibility**
   - An athlete is allowed to participate in the Territorial Trials for two different sports, however, once that athlete confirms their position in one sport they are no longer eligible to participate in further Trials.
   - An athlete is allowed to participate in the Territorial Trials for two different sports;
however, the athlete must decide immediately following the conclusion of the second Territorial Trials what sport he/she will be participating in at the AWG.

§ Each athlete/coach must meet individual TSO sport requirements.
§ Each TSO can register the maximum number of players/coaches per region as indicated in the respective AWG technical package (visit www.awg2014.org)
§ A TSO may submit a request to the Chef de Mission for additional players & coaches to attend the Territorial Trials.

b. Registration
The registration fees are set by Sport North and collected by the Regional Coordinator.

Registration Fee $100.00 per coach/athlete – payable to Sport North.

All athletes, coaches and chaperones, participating in the Territorial Trials must be registered by November 8th for the December Trials and December 16th for the January Trials.

c. Dates & Location
The TSOs must indicate to Sport North by June 1st of the year preceding the Games whether they will host their Territorial Trials either in December, of the year preceding the Games, or in January in the year of the Games.

In cases where the health and safety of athletes are involved, or for logistical reasons, Sport North will permit Territorial Sport Organizations to conduct their Trials at a date agreeable to all concerned parties.

d. Transportation
§ Sport North coordinates transportation for all athletes, coaches, and chaperones.
§ Sport North will not be responsible for travel costs of any Team NWT participant who misses the departure travel arrangements to and from the Territorial Trials.

e. Accommodation & Facilities
§ Accommodation will be arranged by the Host Community (via the TSO) in consultation with the Regional Coordinator for all athletes, coaches and chaperones.
§ Coaches and chaperones must reside in the same residence as their athletes. Host community (via the TSO) is responsible for scheduling and paying for facilities.

f. Meals
§ Each participant is responsible for their own meals.
§ The Host Community will arrange meals in circumstances where there are no
restaurants available and provide them either for free or at a nominal fee to all athletes, coaches, and chaperones.

g. Officials
   • The TSOs are responsible for identifying officials and paying their game fees/honoraria.
   • Sport North will provide transportation for all officials within the NWT.
   • The host community (via the TSO) will be responsible for officials’ meals and accommodations.

4. ARCTIC WINTER GAMES

a. Eligibility
   • Each athlete and coach can only compete in one sport.
   • Athletes must have been registered in the same sport and age category at the Territorial Trials to be eligible to compete at the Arctic Winter Games as an athlete or alternate in that sport.
   • Each athlete/coach must meet individual sport requirements.
   • All Coaches, chaperones, and Mission Staff are required to submit a Criminal Records Check by the AWG registration deadline.

b. Registration
   All Team NWT participants must be registered online and payment made to Sport North by February 10th.

   Registration Fee: $350.00 per participant – payable to Sport North
   After Deadline: $400.00 per participant – payable to Sport North

c. Dates & Location
   The Arctic Winter Games will take place in March 15-22, 2014 in Fairbanks, Alaska.

d. Team Size
   Each sport is allowed the maximum team size as indicated in the technical package.

e. Transportation
   Sport North will provide transportation for all athletes, coaches, and chaperones that comprise Team NWT. Sport North will not be responsible for expenses incurred for transportation by players, coaches, chaperones, or cultural delegates who travel by
means other than designated by Sport North. Coaches and chaperones must travel with their teams to and from the Games.

Sport North will not be responsible for travel costs of any Team NWT participant who misses the departure travel arrangements to and from the AWG’s (charter or scheduled flight that has been arranged for Team NWT).

f. Accommodation & Meals
The AWG Host Society will provide accommodation and meals for all AWG participants. All athletes, coaches, chaperones, and cultural delegates must occupy the accommodation provided by the Host Society.

g. Officials
The AWG Host Society will coordinate logistics (travel, accommodation and meals) for all sport officials for the Arctic Winter Games.

5. ADDITIONAL RESPONSIBILITIES
The following section outlines responsibilities that are not previously mentioned in the Handbook.

a. Sport North
- Promote the Arctic Winter Games within the Northwest Territories.
- Identify Regional Coordinators to assist with the delivery of the AWG process.
- Approve competition sites and coordinate transportation arrangements for Territorial Trials.
- Approve the final selection process (camp or competition), appeals mechanism, and neutral evaluators provided by TSO.
- Coordinate transportation for athletes, coaches, chaperones, cultural delegates and Mission Staff of Team NWT to and from the Territorial Trials and the Games.
- Liaise with the Arctic Winter Games International Committee and the Host Society respecting all arrangements affecting Team NWT.
- Select Mission Staff based on the criteria listed in Appendix E.
- Operate a Mission Office during the Games.
- Account for all funds under its charge.

b. Regional Coordinators
- The Regional Coordinator is the liaison person for Sport North in their respective Region. Their duties include:
  - Report to and take direction from the AWG Chef de Mission on all aspects of the
Arctic Winter Games process.

- Update their respective communities on all aspects of the Arctic Winter Games.
- Maintain a close working relationship with Host Community, TSO’s, and Sport North, to ensure that all parties are properly informed of all developments.
- Oversee the program logistics of the Territorial Trials.

c. **Host Community / Local Organizing Committee**
   - Maintain a liaison with all local authorities (i.e. Council, Recreation Committee, Education Board, community and school staff) to ensure support and assistance.
   - Book facilities and ensure access to all competition venues.
   - Assist the Territorial Sport Organizations (TSO) and/or AWG Regional Coordinator with securing locally available equipment.
   - Facilitate all necessary logistics with local authorities.
   - Provide accommodation (via schools/community centers) for the duration of competition. Teams that book accommodations other than what the host provides will do so at the team’s expense. In addition, the team must notify the host if private accommodations are going to be used.
   - Provide official’s accommodation and meals in consultation with the TSO.
   - Provide a meal package if there are no commercial restaurants available in the community. The cost for the meal package will be the responsibility of each participant or free of charge.
   - Responsible for the cost of rental facilities.
   - Oversee the Territorial Trials.
   - Identify instructors and pay for their game fees & honorarium.
   - Ensure the equipment necessary for competitions is available.
   - Ensure all athletes registered for Territorial Trials are affiliated with their TSO.

d. **Territorial Sport Organization (TSO)**
   - Advise the AWGIC through the Chef de Mission on all technical aspects relating to their sport.
   - Oversee the sport selection at the Territorial Trials in consultation with Sport North.
   - Ensure the equipment necessary for competitions is available at the Territorial competition sites in consultation with Sport North.
   - Develop a camp schedule.
   - Provide registration forms - preferably electronic version - to ensure that all participants are properly affiliated with their respective Sport prior to the Territorial Trials.
   - Provide a copy of their Team Selection Policy, Discipline Policy and Appeals Policy to Sport North 6 months prior the Games.
6. REGIONAL COORDINATORS

MAJOR DUTIES:

Territorial Trials

β To collect all registration fees for participants who have qualified for the Territorial Trials and remit these funds to Sport North.
β To assist Sport North with all participant transportation arrangements.
β To assist the communities with their hosting responsibilities.
β To assist the Territorial Sport Organizations with their responsibilities.
β To relay results on a regular basis to the Territorial Trials Results Centre.

Games

β To coordinate the distribution of Team NWT walk-out uniforms to the athletes and coaches for the Games within their region.
β To assist Sport North with all transportation and accommodation arrangements.

After the Games

β Submit a comprehensive report to Sport North within thirty (30) days after the completion of the Games.
# APPENDIX A

## REGIONAL COORDINATORS

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<thead>
<tr>
<th>Region</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
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<tr>
<td>Mackenzie &amp; South Slave Region</td>
<td>Shari Olsen</td>
<td>Box 472, Fort Smith, NT X0F 0P0</td>
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<tr>
<td>Yellowknife Region</td>
<td>Lyric Sandhals</td>
<td>Box 11089, Yellowknife, NT X1A 3X7</td>
<td>867-669-8396</td>
<td>867-669-8327</td>
<td><a href="mailto:lsandhals@sportnorth.com">lsandhals@sportnorth.com</a></td>
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<tr>
<td>Beaufort Delta &amp; Sahtu Region</td>
<td>Theresa Ross</td>
<td>Box 1339, Inuvik, NT X0F 0T0</td>
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## COMMUNITIES BY REGION
### SOUTH SLAVE REGION
- Fort Smith
- Hay River

### BEAUFORT DELTA REGION
- Aklavik
- Fort McPherson
- Inuvik
- Paulatuk
- Sachs Harbour
- Tsiigehtchic
- Tuktoyaktuk
- Ulukhaktok

### BEAUFORT DELTA REGION
- Bechcoko
- Dettah/N’Dilo
- Enterprise
- Fort Liard
- Butte
- Fort Providence
- Fort Resolution
- Fort Simpson
- Gameti
- Jean Marie River

### MACKENZIE REGION
- Kakisa Lake
- K’atlodeeche
- Lutsel K’e
- Nahanni
- Trout Lake
- Wekweeti
- Wha Ti
- Wrigley

### SAHTU REGION
- Colville Lake
- Deline
- Fort Good Hope
- Norman Wells
- Tulita

### YELLOWKNIFE REGION
- Yellowknife

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**Appendix B**
### 2014 Arctic Winter Games Age Categories

Athletes must be within three years of the age requirement where no minimum age limit exists. A TSO may submit a request to Sport North for specific age considerations relevant to its Sport.

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<tr>
<td>Badminton</td>
<td>Junior M/F</td>
<td>Junior Male: born in 1995 or later&lt;br&gt;Junior Female: born in 1995 or later</td>
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<tr>
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<td>Juvenile M/F</td>
<td>Juvenile Male: born in 1998 or later&lt;br&gt;Junior Female: born in 1998 or later</td>
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<td>Basketball</td>
<td>Junior M/F</td>
<td>Junior Male &amp; Female: Athletes participating in Post-Secondary school basketball programs are ineligible.</td>
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<td>Junior M/F</td>
<td>Junior Male Born in 1996, 1997 or 1998&lt;br&gt;Junior Female Born in 1996, 1997 or 1998&lt;br&gt;Juvenile Male Born in 1999 or later&lt;br&gt;Junior Female Born in 1999 or later</td>
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<td>Junior M/F</td>
<td>Junior Male Born in 1996 or 1997 or 1998&lt;br&gt;Junior Female Born in 1996 or 1997 or 1998&lt;br&gt;Juvenile Male Born in 1999 or later&lt;br&gt;Junior Female Born in 1999 or later</td>
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</tr>
<tr>
<td>Dene Games</td>
<td>Open Male</td>
<td>Open Male No age restriction&lt;br&gt;Junior Female Born in 1994 or later&lt;br&gt;Junior Male Born in 1994 or later&lt;br&gt;Junior Female Born in 1998 or later</td>
</tr>
<tr>
<td></td>
<td>Junior M/F</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Juvenile Female</td>
<td></td>
</tr>
<tr>
<td>Figure Skating</td>
<td>Novice/Open Intermediate</td>
<td>Competitors must have been born between 1996 and 2003 Skaters in the Preliminary camps (Ladies 1) must be born 2001 or later. A competitor may register and compete in only one (1) category.</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>Junior Female</td>
<td>Born on January 1, 1996 or later.</td>
</tr>
<tr>
<td>Hockey</td>
<td>Midget</td>
<td>Midget: born in 1996 or later&lt;br&gt;Bantam: born in 1999 or later&lt;br&gt;Junior Female: born in 1995 or later</td>
</tr>
<tr>
<td></td>
<td>Bantam</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Junior Female</td>
<td></td>
</tr>
<tr>
<td>Indoor Soccer</td>
<td>Intermediate Female</td>
<td>Female Intermediate 1994 or later&lt;br&gt;Junior 1996 or later&lt;br&gt;Junior Female: born in 1998 or later&lt;br&gt;Junior Male: born in 1998 or later&lt;br&gt;Junior Female: born in 1998 or later&lt;br&gt;Junior Female: born in 1998 or later</td>
</tr>
<tr>
<td></td>
<td>Junior M/F</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Juvenile M/F</td>
<td></td>
</tr>
<tr>
<td>Snowboarding</td>
<td>Junior M/F</td>
<td>Junior Male: Born in 1995 or later&lt;br&gt;Junior Female: Born in 1995 or later&lt;br&gt;Junior Male: Born in 1997 or later&lt;br&gt;Junior Female: Born in 1997 or later</td>
</tr>
<tr>
<td></td>
<td>Juvenile M/F</td>
<td></td>
</tr>
<tr>
<td>Snowshoeing</td>
<td>Junior M/F</td>
<td>Junior Male &amp; Female: Born in 1995 or later&lt;br&gt;Junior Female: Born in 1997 or later</td>
</tr>
<tr>
<td></td>
<td>Juvenile M/F</td>
<td></td>
</tr>
<tr>
<td>Speed Skating</td>
<td>Junior M/F</td>
<td>Junior Male &amp; Female: Born between July 1, 1994 and June 30, 1999&lt;br&gt;Junior Male &amp; Female: Born between July 1, 1999 and June 30, 2002.</td>
</tr>
<tr>
<td></td>
<td>Juvenile M/F</td>
<td></td>
</tr>
<tr>
<td>Table Tennis</td>
<td>Junior M/F</td>
<td>Junior Male &amp; Female born in 1996 or later&lt;br&gt;Junior Male &amp; Female: born in 1999 or later</td>
</tr>
<tr>
<td></td>
<td>Juvenile M/F</td>
<td></td>
</tr>
<tr>
<td>Volleyball</td>
<td>Junior M/F</td>
<td>Junior Male: born in 1995 or later</td>
</tr>
</tbody>
</table>
## Appendix C

### Territorial Trial Sites & Dates

#### December 12–14, 2013

<table>
<thead>
<tr>
<th>Sport</th>
<th>Trial Date</th>
<th>Trial Site</th>
<th>Trial Contact</th>
</tr>
</thead>
</table>
| Basketball        | Dec. 12-14 | Fort Simpson | Basketball NWT  
www.bnwt.ca                         |
| Biathlon – Ski   | Dec. 12-14 | Hay River  | NWT Biathlon Association  
www.nwtbiathlon.com                   |
| Biathlon – Snowshoe | Dec. 12-14 | Hay River  | NWT Biathlon Association  
www.nwtbiathlon.com                   |
| Cross Country Ski | Dec. 12-14 | Yellowknife | NWT Ski Division  
www.nwtski.com                         |

#### January 23 – 25, 2014

<table>
<thead>
<tr>
<th>Sport</th>
<th>Trial Date</th>
<th>Trial Site</th>
<th>Trial Contact</th>
</tr>
</thead>
</table>
| Arctic Sports     | Jan. 23-25 | Inuvik     | NWT Arctic Sports  
tccfinance@netkaster.ca                  |
| Badminton         | Jan. 23-25 | Yellowknife | NWT Badminton Association  
www.nwtbadminton.ca                     |
| Dene Games        | Jan. 23-25 | Fort Smith | Sport North  
www.sportnorth.com                      |
| Dog Mushing       | Jan. 23-25 | Fort Providence | NWT Dog Sledding Association |
| Gymnastics        | Jan. 23-25 | Yellowknife | NWT Gymnastics Association  
www.nwtgymnastics.com                  |
<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
<th>Location</th>
<th>Organizer</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Snowboarding</td>
<td>Jan. 23-25</td>
<td>Yellowknife</td>
<td>NWT Boardsport Association</td>
<td><a href="http://www.nwtboardsport.com">www.nwtboardsport.com</a></td>
</tr>
<tr>
<td>Speed Skating</td>
<td>Jan. 23-25</td>
<td>Yellowknife</td>
<td>NWT Speed Skating Association</td>
<td><a href="http://www.nwtspeedskating.ca">www.nwtspeedskating.ca</a></td>
</tr>
<tr>
<td>Table Tennis</td>
<td>Jan. 23-25</td>
<td>Fort Providence</td>
<td>Sport North</td>
<td><a href="http://www.sportnorth.com">www.sportnorth.com</a></td>
</tr>
<tr>
<td>Wrestling</td>
<td>Jan. 23-25</td>
<td>Inuvik</td>
<td>NWT Wrestling Assoc.</td>
<td><a href="mailto:dreid@mail.ycs.nt.ca">dreid@mail.ycs.nt.ca</a></td>
</tr>
<tr>
<td>Snowshoeing</td>
<td>Jan. 23-25</td>
<td>Fort McPherson</td>
<td>Liz Wright</td>
<td><a href="mailto:bizzielizzie@ymail.com">bizzielizzie@ymail.com</a></td>
</tr>
</tbody>
</table>
Appendix D

SPORT NORTH FEDERATION

EVENT DISCIPLINE PROCEDURES

1. DEFINITIONS

1.1 The following terms have these meanings in this Procedure:

a. Event – A Sport North Federation-sponsored event.

b. “Participant” - anyone participating in the Event including, but not limited to: athletes, coaches, officials, chaperones, cultural representatives, and mission staff.

c. “Athlete’s Village” - any area that has been designated by the Sport North Federation or a host community/society for Participants to stay at including, but not limited to: schools, hotels, motels, dormitories, apartments, and billets.

d. “Territorial Sport Organization” – an affiliated member of the Sport North Federation

e. “Anti-Doping Campaign” – a campaign designed by the Canadian Centre for Ethics in Sport (CCES).

f. “Fair Play Initiative” – an initiative that is based on respect for others and respect for the institution of sport.

g. “Minor” – an individual who has not yet reached the age of majority as defined by the applicable legislation in the jurisdiction in which the Event is being held.

h. “Minor Infraction” – an infraction that is less serious than a major infraction and that is subject to informal discipline by a Head Coach.

i. “Major Infraction” – an infraction of the most serious nature that is subject to discipline by the Discipline Committee.

j. “Head Coach” – the coach who is responsible for the athlete at the time of the alleged infraction

k. “Discipline Committee” – a three-person committee appointed by the Sport North Federation that is responsible for the discipline of all major infractions at the Event. The Discipline Committee consists of the Assistant Chef-de-Mission (who shall serve as Chair), the mission staff member assigned to the sport, and one other mission staff member appointed by the Chair.

l. “Representative” – an individual permitted to advise and support an athlete who has been accused of a minor or major infraction.

2. PURPOSE

a. The Sport North Federation is committed to providing a game environment in which all participants at a Sport North Federation-sponsored Event are treated with respect. This procedure outlines how participants shall be disciplined during an Event.

3. SCOPE AND APPLICATION

3.1 This Procedure will be applied to Sport North Federation-sponsored Events including:

a. Canada Winter/Summer Games

b. Western Canada Summer Games

c. NWT Winter/Summer Games

d. Arctic Winter Games (including Regional Development and Territorial Trials)

3.2 This Procedure only applies to disciplinary matters during Events. It does not apply to disputes, selection processes, appeals, or conduct and discipline that occurs outside of an Event.

4. STANDARD OF CONDUCT

4.1 It is expected that all Participants will fulfill their roles and responsibilities as outlined in this Procedure. Participants who fail to comply will be subject to disciplinary action.

4.2 Participants (along with the Participant’s parent or guardian if the Participant is a minor) are required to sign the Participant Agreement (Appendix A).
4.3 Participants are expected to conduct themselves at all times in a sportsmanlike and responsible manner. This includes ensuring they are informed and understand the expectations of conduct as outlined in this Procedure as well as any particular expectations of conduct endorsed by their Territorial Sport Organization. This standard of conduct is expected of Participants at all times during Sport North Federation-sponsored Events.

**Respect for Others**

4.4 The Sport North Federation is committed to providing a safe, harassment-free environment where all team members are treated with respect and which is conducive to maximal performance by each Participant. This commitment includes providing equal opportunities and prohibits discriminatory practices. All Participants will refrain from comments or behaviours which are disrespectful, offensive, abusive, racist, or sexist.

**Ceremonies and Official Team NWT Functions**

4.5 Participants must attend the Games and Sport Opening and/or Closing Ceremonies as well as all official Team NWT functions in their full Team NWT walkout uniform.

**Residence**

4.6 All athletes, their coaches, managers and chaperone(s) must reside in the area designated by the Sport North Federation, such as an Athletes’ Village, in the rooms they are assigned.

**Curfew**

4.7 Participants who reside in the Athletes' Village must adhere to the curfew that has been established by the Sport North Federation or the host community/society. This includes a specified quiet time and a lights out time. Coaches may set an earlier curfew.

**Drugs, Doping Penalties and Fair Play**

4.8 The Sport North Federation and all other Games' Councils and Committees strongly embrace the Fair Play Initiative, and unequivocally oppose cheating, which includes the use of substances and methods banned by National Sport Organizations and the Canadian Centre for Ethics in Sport.

4.9 The Sport North Federation recognizes and adapts the Canadian Policy on Penalties for Doping in Sport (endorsed by the Canadian Centre for Ethics in Sport, and adopted by Fitness and Amateur Sport and the National Sport Organizations) and will honour suspensions of athletes or others determined to have committed doping or doping-related infractions. Therefore, any person under suspension by their National or Territorial Sport Organization shall be ineligible to participate in Sport North Federation-sponsored Events until the suspension has been lifted by the NSO or TSO.

**Alcohol and Tobacco**

4.10 Athletes shall not consume alcohol, nor use any tobacco products, including snuff, at any time during the Event or during travel to or from an Event. Minors found possessing any alcohol or tobacco products will have these items confiscated, and will be subject to further discipline.

4.11 Adults shall not consume alcohol in the designated Athletes' Village, nor shall they be under the influence of alcohol at any time they are performing their official duties during the Event.
4.12 Adults shall refrain from smoking in the designated Athletes’ Village, at all Events, functions, and competition sites.

5. **INFRACTIONS**

5.1 Breaches of the Standard of Conduct in this Procedure are divided into two types: minor infractions and major infractions. Minor infractions by athletes are dealt with informally by the Head Coach. Minor infractions involving coaches, managers, chaperones and mission staff, as well as Major infractions involving any member of Team NWT, are dealt with more formally by the Discipline Committee.

5.2 Examples of **minor infractions** include, but are not limited to:
   a. use of tobacco products, including snuff, by minors
   b. use of tobacco products by adults in the designated Athletes’ Village, at all Events, functions, and competition sites
   c. disturbance or disruption after quiet time in the designated Athletes’ Village
   d. disrespectful, offensive, abusive, racist or sexist comments or behaviour
   e. unsportsmanlike conduct such as arguing
   f. being late for, or absent from, activities or functions
   g. failing to follow the dress code for official functions
   h. other similar infractions of minor severity

5.3 Examples of **major infractions** include, but are not limited to:
   a. unsportsmanlike conduct such as fighting
   b. curfew violations
   c. repeated disturbances or disruptions after quiet time in the designated Athletes’ Village
   d. repeated or gross display of disrespectful, offensive, abusive, racist or sexist comments or behaviour
   e. repeated lateness for, or absence from activities or functions
   f. bringing disgrace to Team NWT or any Event
   g. use of alcohol by a minor at any time
   h. use of alcohol by an adult within the designated Athletes’ Village, or being under the influence of alcohol while performing official duties as a Participant at an Event
   i. intoxication
   j. activities or behaviour which disrupts competition
   k. pranks, jokes or other activities which endanger the safety of others
   l. criminal activities
   m. betting or gambling
   n. other similar infractions of major severity

6. **DISCIPLINE PROCESS**

**Incident Reporting**

6.1 Incidents that potentially violate the Standard of Conduct, per section 4 of this Procedure, should be reported to the Mission Desk in the form of an Infraction Report (Appendix B). The individuals receiving the report of the alleged incident shall use their discretion to determine if the incident should be classified as a minor infraction (and referred to the Head Coach for disciplinary action) or as a major infraction (and referred to the Chef-de-Mission for action by a Discipline Committee).

6.2 Head Coaches who receive Infraction Reports directly should still report the incident to the Mission Desk to confirm that it is a minor infraction and not a major infraction. Head Coaches found to have not reported incidents may themselves be considered to have committed an infraction by virtue of an intentional omission.
**Discipline Procedure**

6.3 All minor infractions will be referred to the Head Coach. The Head Coach will decide on the appropriate disciplinary sanctions in accordance with the guidelines outlined in this Procedure. In determining discipline, the coach shall give the individual being disciplined an opportunity to respond to the allegations. Minor infractions, and corresponding sanctions, will be documented using the Discipline Decision (Appendix C), and a copy of this completed decision shall be provided to mission staff.

6.4 All major infractions shall be reported to the Chef de Mission. During an Event, the infraction must be reported using the Infraction Report Form (Appendix B) to the Mission Desk or, if this is not possible, to any member of the Mission Staff.

6.5 The Participant alleged to have committed a major infraction will be advised of the procedures in this Procedure, and of the right to consult with a Representative, a parent/guardian (if the Participant is a minor), and/or legal counsel. The Participant alleged to have committed the infraction will also have an opportunity to submit a written response.

**Hearing**

6.6 As soon as possible after the incident is reported, the Discipline Committee at the Event shall convene a hearing. The hearing shall be governed by such procedures as the Discipline Committee sees fit, provided that the following principles are observed:
   a. the individual shall be given reasonable notice of the hearing and shall have an opportunity to address the Discipline Committee
   b. the individual may be accompanied by a Representative, or any other adviser including legal counsel
   c. the hearing shall be held in private
   d. the presence of witnesses to the incident may be requested

6.7 The Discipline Committee shall determine appropriate sanctions in accordance with section 7 of this policy. The Committee's decision shall be communicated to the individual in writing, with reasons, using the Discipline Decision (Appendix C) and shall take effect immediately. A copy of the Discipline Committee's decision shall also be provided to the Chef-de-Mission.

**SANCTIONS**

7.1 The following sanctions may be applied, singly or in combination, for minor infractions:
   a. earlier curfew
   b. verbal or written reprimand
   c. formal verbal apology (witnessed)
   d. formal written apology (hand-delivered)
   e. suspension from the next scheduled competition(s) at the Event
   f. other sanctions as may be considered appropriate by the Head Coach

7.2 The following sanctions may be applied, singly or in combination, for major infractions:
   a. revocation of Team NWT clothing
   b. removal of certain Team NWT or Athletes' Village privileges
   c. removal of return travel privileges
   d. removal from a portion(s) of the Event
   e. expulsion from the Event
   f. other sanctions as may be considered appropriate by the Discipline Committee

7.3 If the Discipline Committee determines that the major infraction may warrant criminal charges, it shall report the incident to the police.

7.4 Incidents which involve a number of team members, whether they are minor or major infractions, may result in the entire team receiving disciplinary sanctions.
7.5 Any sanction, whether for minor or major infractions, may be appealed under the Sport North Federation’s Appeal Policy.

7.6 Further disciplinary action may be taken after the event by the Sport North Federation and may involve suspension from future Events.

7.7 At the conclusion of the Event, the Chef-de-Mission shall submit all Infraction Reports and Discipline Decisions to the Sport North Federation.

8. POST-EVENT DISCIPLINE
8.1 Upon receiving and reviewing all Discipline Decisions, the Sport North Federation may determine that further sanctions are necessary. While conducting an investigation into the incident(s), the Sport North Federation will follow the following procedure:
   a. Collect and consider any reports of the incident and any evidence
   b. Determine if the infraction was of such a serious nature that further discipline should be applied beyond the sanctions applied during the event
   c. Establish a three-person Hearing Tribunal that consists at least one Sport North Federation Board Member
   d. Invite written or oral comments from the disciplined Participant and from other parties or individuals, as necessary
   e. Determine additional sanctions which can only include the following
   f. Recommendation to the Participant’s TSO that the Participant face discipline according to the TSO’s policies and procedures, and/or;
   g. Ineligibility from Sport North Federation-sponsored Events for a time period determined by the Hearing Tribunal.

8.2 If the Hearing Tribunal declares the Participant ineligible from future Sport North Federation-sponsored Events, this decision may be appealed under the Sport North Federation’s Appeal Policy.

9. CONFIDENTIALITY
9.1 All communication of disciplinary matters to outside parties shall be handled by a Sport North Federation representative. Every effort will be made to keep the investigative process, including all information and written documents, confidential.

9.2 All individuals involved in a disciplinary matter, including the individual being disciplined, shall refrain from disclosing the details of the matter to outside parties.
SPORT NORTH FEDERATION
APPENDIX A – PARTICIPANT AGREEMENT

PARTICIPANT CLOTHING AGREEMENT

My name is ___________________________, my TSO is ____________________________, and I acknowledge having read and understand that as a Participant for a Sport North Federation-sponsored Event, I hereby accept the clothing provided and agree to follow the dress code.

The clothing provided remains the property of Team NWT during the Event, but if no sanctions are levied upon me by the conclusion of the Games, the clothing becomes my property.

SIGNATURE       DATE

PARTICIPANT CONDUCT AGREEMENT
"I acknowledge and agree that I have read and understood this Event Discipline Procedure as published at www.sportnorth.com and that I agree to abide by the rules and regulations set out therein as well as the rules and regulations set down by Team NWT & the Host Society."

“I understand that I am subject to being photographed by Games organizers and I agree to release my name and any photos to the Sport North Federation for marketing purposes.”

Date:

Name of Participant:

Signature of Participant:

Name of Parent/Guardian (if the Participant is a Minor):

Signature of Parent/Guardian (if the Participant is a Minor):
SPORT NORTH FEDERATION
APPENDIX B – INFRACTION REPORT

IN Geweck REPORT FORM

Date and Time of Infraction: ________________________________

Event at which the Infraction occurred: ________________________________

Submitted by (Your Name): ______________________ Position: ______________

Your Email Address: ______________________ Phone: ______________________

Team NWT Individuals Involved

________________________________________________________

________________________________________________________

________________________________________________________

Other Individuals Involved

________________________________________________________

Description of Incident: (Be objective, concise, and accurate. Use more paper if needed)
Names of Any Witnesses:   Witnesses' Team/Sport

_________________________________________  ___________________________
_________________________________________  ___________________________
_________________________________________  ___________________________
_________________________________________  ___________________________

Signature: _____________________ Date: _______________________

FOR OFFICE USE

Received by: _______________  Date & Time Received: _____________

Infraction # ________________
SPORT NORTH FEDERATION
APPENDIX C – DISCIPLINE DECISION

DISCIPLINE DECISION

INCIDENT REPORT#  DATE OF INCIDENT:

NAME OF INDIVIDUAL(S) INVOLVED:

SPORT:

DISCIPLINARY ACTIONS TAKEN BY HEAD COACH / DISCIPLINE COMMITTEE:
REASONS:

SIGNATURE OF HEAD COACH or DISCIPLINE COMMITTEE CHAIR:

DATE:
GAME ON

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DEADLINE EXTENDED TO NOVEMBER 8th
Contact your AWG Regional Coordinator for more details or visit www.sportnorth.com

Mackenzie and South Slave Regions
Name: Shari Olsen
Address: Box 472
Fort Smith, NT X0E 0P0
Tel: (867) 872-8138
E-mail: shariawg@hotmail.com

Yellowknife Region
Name: Lyric Sandhals
Address: Box 11089
Yellowknife, NT X1A 3X7
Tel: (867) 669-8396
E-mail: lsandhals@sportnorth.com

Beaufort Delta and Sahtu Regions
Name: Theresa Ross
Address: Box 1339
Inuvik, NT X0E 0T0
Tel: (867) 678-5465
E-mail: bdsrecreation@gmail.com
FEVER

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Contact Sport North for more details or visit www.sportnorth.com
FACT SHEET

Below is a brief summary of the 2014 Arctic Winter Games (AWG’s). Detailed information regarding Age Categories and Sport Hosting Venues can be found in the 2014 AWG Handbook on the Sport North website: www.sportnorth.com

TERRITORIAL TRIALS (pg. 3) – December 12-14 & January 23-25.

Registration Fee $100.00 per coach/athlete – payable to Sport North.

All athletes, coaches and chaperones, participating in the Territorial Trials must be registered by **November 8th** for the December Trials and **December 18th** for the January Trials. Please contact your Regional coordinator for further details. Territorial Trial registrations and fee payments can be done online through our website www.sportnorth.com

Territorial Sport Organization Registration

Athletes must also be registered with their Territorial Sport Organization (TSO) and pay the appropriate affiliation fee. Contact the TSO or the Regional Coordinator to receive more information

ARCTIC WINTER GAMES (pg. 4) – March 15-22, Fairbanks, Alaska

All Team NWT participants must be registered online and payment made to Sport North by February 10th.

Registration Fee $350.00 per participant – payable to Sport North

After Deadline $400.00 per participant – payable to Sport North

PASSPORT INFORMATION

It is mandatory that all participants show proof of a valid passport prior to participating in the Territorials Trials”

There are five service centres throughout the NWT that can handle passport applications and questions, they are as follows:

Fort Simpson Service Centre - http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cgi?rc=4904&ln=e

Fort Smith Service Centre - http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cgi?rc=4905&ln=e

Hay River Service Centre - http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cgi?rc=4906&ln=e

Inuvik Service Centre - http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cgi?rc=4907&ln=e

Yellowknife Service Centre - http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cgi?rc=4901&ln=e
CONTACT INFORMATION

For more information contact the Regional Coordinator in your Region:

Chef de Mission
Doug Rentmeister
Sport North Federation
Box 11089
Yellowknife, NT
Phone: 867-669-8335
Fax: 867-669-8327
Email: drent@sportnorth.com

Yellowknife Region
Lyric Sandhals
Box 11089
Yellowknife, NT X1A 3X7
Phone: 867-669-8396
Fax: 867-669-8327
Email: lsandhals@sportnorth.com

Mackenzie & South Slave Region
Shari Olsen
Box 472
Fort Smith, NT X0E 0P0
Phone: 867-872-8138
Fax: 867-872-3602
Email: shari.awg@hotmail.com

Beaufort Delta & Sahtu Region
Name: Theresa Ross
Address: Box 1339
Inuvik, NT X0E 0T0
Tel: (867) 678-5465
Fax: (867) 777-2850
E-mail: bdsrecreation@gmail.com
2014 Arctic Winter Games

Participant Handbook

March 15 – 22, 2014
Fairbanks, Alaska
MESSAGE FROM THE CHEF DE MISSION

I am proud to be the Chef de Mission of Team Northwest Territories for the 2014 Arctic Winter Games. The 350 members of our team represent 18 communities throughout the NWT and include some of our finest young athletes and most dedicated coaches, managers and mission staff.

The goals of our team are simple – to strive for personal best performances and to represent the NWT with pride and integrity. These games will showcase our northern talent and commitment to sport and culture. We are very excited that eight circumpolar regions will have the opportunity to compete alongside us and witness our best efforts on the field of play. Team NWT members also take great pride in representing their Territory proudly where ever they may be at the Games – acknowledging volunteers, officials and staff or shaking a competitor’s hand after a good competition.

To our chaperones, coaches and managers, I offer sincere thanks for your leadership and commitment in ensuring that our athletes are attended to and prepared for this major sporting event. Through your guidance, I am confident that our athletes and cultural representatives will be ready to meet any challenge that these games bestow them.

On behalf of Team Northwest Territories, I would like to thank and congratulate the City of Fairbanks, its Host Society and the hundreds of volunteers for their tireless efforts in organizing what most likely will be; “the best Arctic Winter Games ever!”

Doug Rentmeister
Chef de Mission, Team NWT
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MISSION STAFF

The NWT Mission Staff have the responsibility of assisting Team NWT at the Games and is coordinated by the Chef de Mission.

Doug Rentmeister     Chef de Mission
Bill Othmer           Assistant Chef de Mission

Each mission staff is assigned a sport/team and will work with that sport during the Games. These people act as liaisons between the Chef de Mission and the coaches. If a coach has a problem/issue, they should notify their mission staff person and it will be dealt with.

Doug Rentmeister – NWT Chef    907-799-7883
Bill Othmer – NWT Assistant Chef  907-799-7884
Shirley Hehn – Female hockey/Cultural  907-799-7885
Gloria Gaudet – Volleyball/Dene Games  907-799-7886
Alexandra Malakoe – Snowshoe/Snowboard  907-799-7887
Ainsley Brouillard – Medical/ Dog Mushing  907-799-7888
Lauren Mercredi – Arctic Sports/Basketball  907-799-7889
Lynn Hanthorn – Cross Country ski/Gymnastics  907-799-7890
Greg Littlefair – Biathlon/Wrestling  907-799-7891
Roger Pilling – Speedskating/Table Tennis  907-799-7892
Scott Daniels – Bantam/Midget Hockey  907-799-7893
Drew Williams – Badminton/Newsletter  907-799-7894
Shari Olsen – Soccer  907-799-7895
Theresa Ross – Figure Skating/Curling  907-799-7896

Team NWT Mission Office

Lathrop High School – Room 220
teamnwt@awg2014.org
(907) 328-0726
Mission office hours are 7:00 am – 12:00 am

ACCREDITATION

All athletes, coaches, managers, technical officials, VIPs, media, volunteers and staff are given an accreditation pass that identifies them and allows access to sites and venues specific to their group. All pass information is boldly stated and easily identifiable.

Athletes, coaches, and managers will need to wear their accreditation passes at all times during the Games. The accreditation pass ensures access to competition/practice venues, cafeteria and the Athletes’ Village. Pass information should not be blocked by pins, etc. Security will need to see this information at all times.

2014 Arctic Winter Games
An accredited member of the appropriate Mission Staff must accompany athletes requiring changes for any reason. Participants will receive their accreditation tag and other items provided by the AWG Host Society upon arrival in Fairbanks.

**PARENT APPRECIATION**

The Parent’s Appreciation breakfast will be held on Tuesday, March 18 at the Pikes Landing (4438 Airport Way), commencing at 8:00 am. Parents come to pick up your Team NWT SWAG and have breakfast too.

**TRANSPORTATION**

To and From the Games

Team NWT participants will be travelling to the Games on charter and scheduled flights (March 14 and 15). Return travel from the Games will depart Fairbanks on March 22 and 23. Sport North will make these travel arrangements. Anyone choosing not to use Sport North travel will be responsible for their own travel costs. You will be notified directly by your coach regarding your flight ticket/itinerary. If you have any questions regarding your travel, contact Rita Bertolini by phone 669-8331 or via email rbertol@sportnorth.com.

Personal identification (PASSPORT) is required to be presented by all passengers upon boarding each flight – please ensure all travelers in your group have a current passport. Please follow airport luggage requirements.

During the Games

Buses will transport all participants to and from events and venues. Please check bus routes/schedules posted at the Athletes’ Village and in the Host Society Participant Guide.

**FOOD SERVICES**

Cafeterias

All 2014 Arctic Winter Games participants are welcome in Food Services cafeterias. Please ensure that you eat meals only in the cafeteria noted on your Accreditation Badge. All participants must have their Accreditation Badge to access meal service areas.

**Location & Hours of Operation**

Lathrop High School – 901 Airport Way

**Saturday, March 15 to Sunday March 23:**

- Breakfast: 6:00 a.m. to 10:00 a.m.
- Lunch: 11:00 a.m. to 2:00 p.m.
- Dinner: 4:00 p.m. to 8:00 p.m.
- Grazing Hours: 6:00 a.m. to 10:00 p.m.
## VENUE LOCATIONS

**Sport: Add Venues**

<table>
<thead>
<tr>
<th>Venue</th>
<th>Address</th>
<th>Sport/Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Dipper Ice Arena</td>
<td>1920 Lathrop Street</td>
<td>Hockey</td>
</tr>
<tr>
<td>Birch Hill Recreation Area</td>
<td>101 Wilderness Drive</td>
<td>Cross Country Skiing, Biathlon Ski &amp; Snowshoe, Snowshoe</td>
</tr>
<tr>
<td>Carlson Center</td>
<td>2010 Second Avenue</td>
<td>Figure Skating, Speed Skating</td>
</tr>
<tr>
<td>Randy Smith Track</td>
<td>1401 Bainbridge Blvd</td>
<td>Snowshoe</td>
</tr>
<tr>
<td>Ryan Middle School MPR, Lathrop Practice Field, Ryan Field</td>
<td>901 Airport Way</td>
<td>Dene Games</td>
</tr>
<tr>
<td>Fairbanks Curling Club</td>
<td>1926 Second Avenue</td>
<td>Curling</td>
</tr>
<tr>
<td>FWW Birch Hill Ski Area</td>
<td>Building #1172, Ft. Wainwright</td>
<td>Snowboarding</td>
</tr>
<tr>
<td>Hutchison High School</td>
<td>1000 University Avenue</td>
<td>Table Tennis</td>
</tr>
<tr>
<td>Jeff Studdert Racegrounds</td>
<td>935 Farmers Loop Road</td>
<td>Dog Mushing</td>
</tr>
<tr>
<td>UAF SRC</td>
<td>413 Tanana Loop</td>
<td>Indoor Soccer</td>
</tr>
<tr>
<td>Gymnastics, Inc.</td>
<td>3411 Lathrop Street</td>
<td>Gymnastics</td>
</tr>
<tr>
<td>Lathrop High School</td>
<td>901 Airport Way</td>
<td>Arctic Sports</td>
</tr>
<tr>
<td>Mt. Aurora Skiland Ski Resort</td>
<td>2315 Skiland Road</td>
<td>Alpine Skiing</td>
</tr>
<tr>
<td>North Pole High School</td>
<td>601 North Pole High School Blvd.</td>
<td>Badminton</td>
</tr>
<tr>
<td>North Pole Middle School</td>
<td>2705 Old Richardson Highway</td>
<td>Wrestling</td>
</tr>
<tr>
<td>Polar Ice Center</td>
<td>1087 Dennis Road</td>
<td>Hockey Practice</td>
</tr>
<tr>
<td>Randy Smith Middle School</td>
<td>1401 Bainbridge Blvd.</td>
<td>Volleyball</td>
</tr>
<tr>
<td>West Valley High School</td>
<td>3800 Geist Road</td>
<td>Volleyball</td>
</tr>
<tr>
<td>UAF Patty Center Ice Rink</td>
<td>413 Tanana Loop</td>
<td>Hockey</td>
</tr>
<tr>
<td>UAF Patty Center</td>
<td>413 Tanana Loop</td>
<td>Basketball</td>
</tr>
</tbody>
</table>

**Cafeteria:**
Lathrop High School
901 Airport Way

**Cultural:**

<table>
<thead>
<tr>
<th>Venue</th>
<th>Address</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hering Auditorium</td>
<td>901 Airport Way</td>
<td>Cultural Gala 1 &amp; 2 (March 20 &amp; 21)</td>
</tr>
<tr>
<td>Carlson Center</td>
<td>2010 Second Avenue</td>
<td>Opening &amp; Closing Ceremonies</td>
</tr>
</tbody>
</table>

2014 Arctic Winter Games
ATHLETES’ VILLAGE

The Athletes’ Village for the 2014 Arctic Winter Games is providing sleeping accommodations, food services, medical services, the Village Information Centre, and entertainment for 2,000 athletes, coaches and cultural performers expected to participate in the Games.

Accommodations

Athletes will be housed in schools:
- Barnette Magnet School
- Denali Elementary
- Hunter Elementary
- Lathrop High School
- Ryan Middle School
- West Valley High School

Keys

Security personnel and Village Mayors will have keys to each room. To gain access to a room, participants must show their accreditation passes permitting them access to that room. No one will be allowed access to a room if they do not have their accreditation passes or are not residents in the room.

Towels and Bedding

Each participant is required to provide their own pillow, sheet (optional), towel and face cloth. One sleeping bag per participant is provided, which you will be able to keep following the Games as a gift from the 2014 Arctic Winter Games Host Committee.

Curfew

The curfew for all participants is 11:00 p.m. “Lights out” will be 12:00 midnight for all participants. Chefs may be granted exceptions for late competition schedules and other matters beyond a team’s control. Chef’s/Coaches should coordinate with Village Mayors and Security.

Cleaning Services

Teams are responsible for the general upkeep and cleanliness of their assigned rooms. Garbage bags, brooms and supplies can be obtained from the Village Mayor. Janitorial/custodial services will be provided daily to common areas.

Banking

Fairbanks has very minimal access to foreign currency exchange. Please arrange to exchange your Currency before you arrive in Fairbanks. Only these Banks will exchange Canadian Currency:

- 1st National Bank of AK – Members Only
- Denali State Bank - $5 exchange fee for non-members
- Key Bank – Exchange fee
- Mt. McKinley Bank - $10 exchange fee for non-members
- Wells Fargo – Must have a Wells Fargo account
Banking services are available at a number of major banks and credit unions throughout the city. Some Games Venues and most public establishments are also equipped with automated teller machines.

Recycling

Recycling containers are provided at all Games Venues for the recycling of aluminum cans and plastic drink bottles. Like these Games, every recycled container makes a positive contribution to the future of today's youth.

MEDICAL SERVICES

The Polyclinic will be housed at Lathrop High School. All athletes, coaches, officials, V.I.P.'s and Mission Staff are welcome to visit the Polyclinic for their medical needs from 8:00 am – 10:00 pm

Participants will be required to provide their accreditation number in order to register at the Polyclinic. Participants who are minors (under 18) will need to be accompanied by a chaperone (coach, parent, Mission Staff) for their initial visit. Follow-up visits do not require chaperone accompaniment.

CEREMONIES

Opening Ceremony – March 16

The Opening Ceremony will take place on Sunday, March 16th at 6:00 pm at the Carlson Center. Athletes will be required to be dressed in their official team uniforms for the duration of the ceremony. At the conclusion of the ceremony, athletes and coaches will be marshaled out of the ceremony site and then dismissed.

Closing Ceremony – March 22

The Closing Ceremony will take place on Saturday March 22nd at 6:00 pm at the Carlson Center. Athletes will be required to be dressed in their official team uniforms for the duration of the ceremony. At the conclusion of the ceremony, athletes and coaches will be marshaled out to their respective busses for departure from the 2014 Arctic Winter Games.

ENTERTAINMENT

You can participate in a variety of optional activities that have been planned throughout the Games week. Please see the schedule for participants, and clear with your coach before signing up.

Movies and Gaming

A variety of movies and gaming equipment are available for participant entertainment in the Athletes' Villages.

Internet

Internet/Computer Access is available at Athletes' Villages.
2014 GAMES SOCIAL MEDIA

Connect with the Games like never before. The 2014 Arctic Winter Games will be covering social media with as much Team NWT photos, quotes, memories and so much more! Members of Team NWT will be in the stands and on the ground, covering the action live and sharing athlete’s unique experiences before, during and after Games events. This makes it easy for family, friends and hometown supporters to track how the Basketball team is doing, or to see who has qualified for the finals!

Anyone can connect, follow the buzz, join in the conversation and share the Games online with supporters around the world. We want everyone who is tweeting, Facebooking, blogging, or YouTubing about Team NWT at Games to use 2014 tags in their post. Note that everything you tweet, post, or tag, is ‘on the record’ and may be viewed by media – so only tag what you want the world to see. The more people post and tag, the more exciting the online experience will be for everybody. Use the 2014 tags listed below to start posting today!

Team NWT #teamnwt
2014 Games #awg2014
Sport Specific #2014(your sport)

Example: “What a great save! #teamnwt #2014soccer #awg2014”

Team NWT Social Media Links

Team NWT Facebook
www.facebook.com/teamnwt
@team_nwt
www.twitter.com/team_nwt

Team NWT
www.youtube.com/user/sportnorthfederation
@teamnwt

"AWGG2014" Mobile Application
The 2014 AWG has developed a dedicated mobile application for Apple and Android mobile devices. This will help residents and visitors stay connected to the various events during the Games. It will be a beneficial tool, giving you access to the following information at any time:

- Competition schedules
- Live results
- Visitor Information
- Events
- Photo Gallery
- Cultural programming
- Maps
- Games

2014 Arctic Winter Games
**PARTICIPANT CHECK LIST**

Things to bring:

- Pillow
- Towel & facecloth
- Soap, shampoo, hair brush, toothbrush, toothpaste, deodorant
- Any medication taken on a regular basis
- Spending money for snacks, souvenirs
- Copy of health care card
- Passport for travelling on airplane and entering the United States

Things provided by Sport North:

- Walk-out Uniform (jacket and snowpant)
- Toque
- Hoodie
- Pins

Things provided by the 2014 AWG Host Society:

- Sleeping Bag
- A host surprise
Special thanks to our sponsors & supporters:

NorthwestTel
Bringing us together.

FIRST AIR
The Airline of the North

Proud Supporter

NWT Sport & Recreation Council
Operator of the NWT Cottages

Northwest Territories Municipal and Community Affairs
DON'T GET LEFT BEHIND
GET YOUR PASSPORT
Dear 2014 Arctic Winter Games Hopefuls,

Are you as excited as we are to have the chance to head to Fairbanks, Alaska this coming March 15th-22nd for the 2014 Arctic Winter Games?! Just a friendly reminder that before you register for your territorial sport tryout in either December or January, you must have a valid passport. For more information on how to obtain a Canadian passport visit www.ppt.gc.ca/index.aspx. We look forward to seeing you in Fairbanks!

Yours in Sport,

Doug Rentmeister
Chef de Mission, Team NWT

No Passport = No Games